

WAVERLEY BOROUGH COUNCIL

EXECUTIVE - 1 DECEMBER 2015

Title:

ACCOUNTANCY ESTABLISHMENT

[Portfolio Holder: Cllr Wyatt Ramsdale]

[Wards Affected: All]

Summary and purpose:

This report seeks approval to delete an existing post within the Accountancy Team following the retirement of the post holder and to use the budget released to create a new post more appropriate to the needs of the Team going forward.

How this report relates to the Council's Corporate Priorities:

The work undertaken in the Accountancy Team ensures the integrity of the Council's finances to enable services to deliver the Corporate Priorities.

Financial Implications:

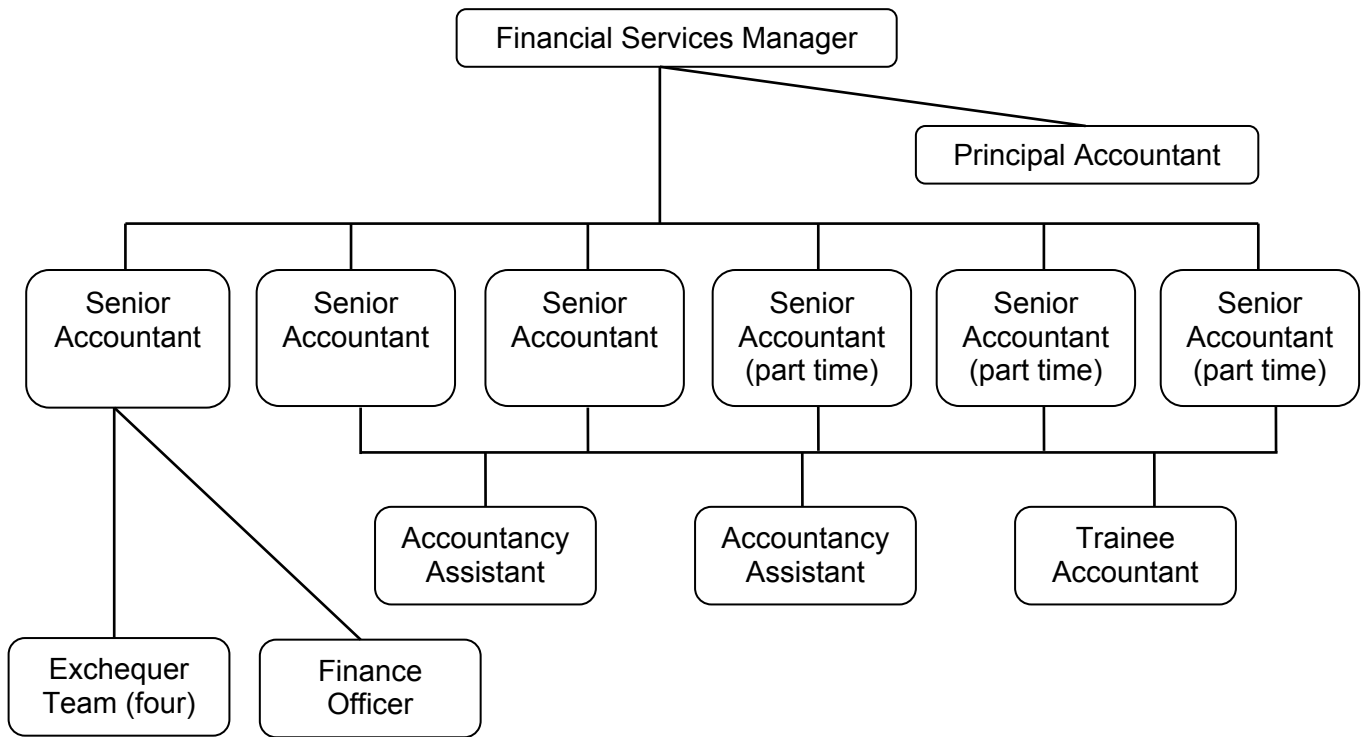
The proposals will be contained within the existing budget.

Legal Implications:

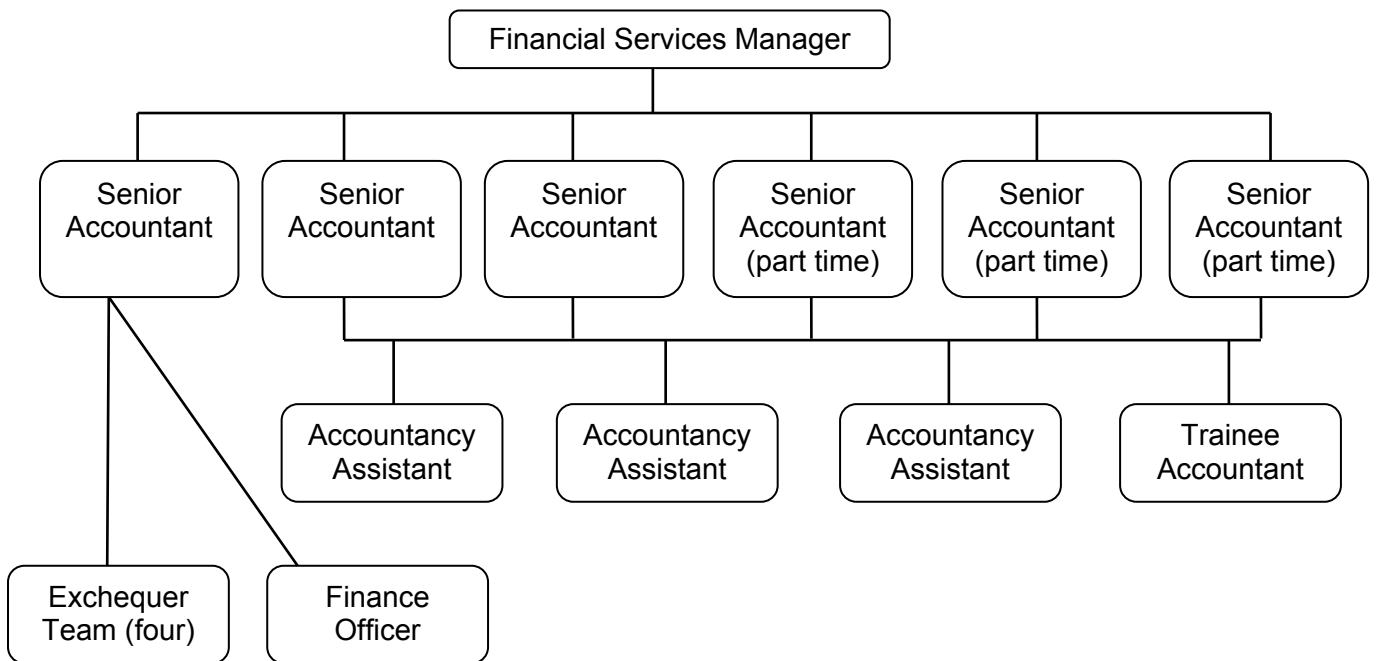
There are no direct legal implications relating to this report.

Introduction

1. The Accountancy team staffing has been stable and resilient for many years. A number of staff will be retiring in the near future presenting opportunities to review the service to ensure capacity is utilised appropriately across the technical, professional and transactional aspects of service delivery.
2. The position of Principal Accountant (part-time 3 days per week) predominantly supports the Housing Service at a technical level and will become vacant at the end of December 2015 following the retirement of the post holder. A review of the needs of the service has identified that the Housing Service requires significantly more support across all aspects of its finances.
3. It is proposed that a more effective way to support the Housing Service and increase capacity within the Accountancy team is to delete the Principal Accountant post, and use the budget released to create a new full-time Accountancy Assistant post.
4. The current organisation chart of the team is as below:



5. Approval is sought to change it to:



Conclusion

6. The Accountancy Team will already be delivering savings in 2016/17 as a result of the retirement of the Chief Accountant in August 2015 and the subsequent replacement with a Financial Services Manager, creating a saving of £10,000. The changes proposed above will be contained within the existing budget whilst also leaving the Accountancy Team adequately resourced.

Recommendation

The Executive recommends to the Council that approval be given to the deletion of the post of Principal Accountant (post number BD05) and creation of a post of Accountancy Assistant within the accountancy team.

Background Papers

There are no background papers (as defined by Section 100D(5) of the Local Government Act 1972) relating to this report.

CONTACT OFFICER:

Name: Vicki Basley

Telephone: 01483 523250

E-mail: victoria.basley@waverley.gov.uk